



TIMESHEETS MUST IN BY 11AM MONDAY
 Email to Mandy at port@eatherrecruitment.com.au
 Or Fax: 02 6583 6622

Employee _____
 Host Client _____
 Site _____

Classification _____
 Week Ending _____

	Date	Star Time	Finish Time	Total Hours on Site	Unpaid Meal Break	Total Hours Worked	Other	OFFICE USE ONLY				
								ORD	T 1.5	T 2	Meal	Other
Mon												
Tues												
Wed												
Thur												
Fri												
Sat												
Sun												

Employee Signature _____ Name _____

Host Employee Signature _____ Date _____

Host Employer Please Note: Please ensure details are correct. Signing this document is acceptance hours are correct and is acceptance of Eather's Terms & Conditions of Hire.

PORT MACQUARIE 2 Hollingworth Street (cnr Buller St) Port Macquarie NSW 2444 P: (02) 6583 8222 F: (02) 6583 6622	MUDGEES 84-86 Church Street Mudgee NSW 2850 P: (02) 6809 9990 F: (02) 6885 5005	DUBBO 131 Macquarie Street Dubbo NSW 2830 P: (02) 6809 9990 F: (02) 6885 5005	COFFS HARBOUR Howard Street Coffs Harbour NSW 2450 Mobile: 0497664475
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